

Physics Seminar (Module PS): Guidelines for Participants

Erlangen, 4 June 2017

1. Preamble

Objectives of the seminar are to independently acquire detailed knowledge on a scientific topic, present it in a clear and comprehensible way to the target audience and to practice academic discussion. The grading will be based on the presentation and its preparation. In addition, participation in the discussions may affect the grade.

2. Standards and rules for seminar participation

- Please contact your supervisor in due time to decide on the contents of your presentation, receive references for further reading, and fix a timeline until the presentation. The preparation of the presentation typically requires about 100 working hours. Contact with the supervisor should therefore be established as early as possible, latest 4 weeks ahead of the presentation.
- You study the references obtained from your supervisor, independently find additional sources of information and comprehensively become acquainted with your topic.
- You agree with other seminar participants who present related topics how to share contents
- You produce a breakdown of your presentation and the draft slides.
- You discuss your draft presentation with your supervisor in due time, typically at least one week before the presentation. Usually you will rehearse your talk at this occasion.
- You incorporate the suggested improvements and amendments.
- You give the presentation and subsequently discuss questions by the audience. Presentation and discussion are expected to last 45 minutes.
- You demonstrate interest in the presentations by other participants, e.g. by asking questions.
- The language of presentation and discussion is German or English for Bachelor's students and English for Master's students. Exceptions must be endorsed by the Examination Commission.

3. Grading criteria

The following criteria are relevant for grading your presentation:

- Quality of breakdown and draft slides for your presentation;
- Quality and scientific correctness of your final slides,
- Oral presentation (comprehensibility, clarity, correctness, language, ...);
- Competence and clarity in the discussion of your presentation.

In addition, your participation in the discussion of other presentations may be taken into account in your overall grade.

4. Feedback

The grade is given jointly by your supervisor and all seminar organisers who were present during your presentation. In a debriefing immediately after the presentation you will receive detailed feedback (but not yet your final grade). The final grade – possibly taking into account your discussion contributions – will be decided and communicated a few days after the last presentation.